

Township of Wollaston Council Meeting Minutes

December 3, 2018

Meeting commenced 9:00am.

Present: Council: Reeve Barbara Shaw, Deputy Reeve Lynn Kruger,
Councillor Tim Conlin, Councillor Jay Morrison, Councillor Darlene Colton
Staff: Verna Brundage, Dylinna Brock

1. D. Colton – L. Kruger: Be it resolved that the Council of Wollaston Township approves the minutes of the November 27, 2018 council meeting. Carried
2. J. Morrison – T. Conlin: Be it resolved that the Council of Wollaston Township adopts the agenda of the December 3, 2018 council meeting with one additional item
Closed Session under 239 (2) (c) A proposed or pending acquisition or disposition of land by the municipality
Carried
3. T. Conlin – J. Morrison: Be it resolved that the Council of Wollaston Township accepts the Administrator's report for December 3, 2018. Carried
4. L. Kruger – D. Colton: Be it resolved that the Council of Wollaston Township accepts the CBO's report for December 3, 2018. Carried
5. J. Morrison – L. Kruger: Be it resolved that the Council of Wollaston Township approves the payment of the CIP Façade Improvement Grant of \$500.00 to the property owner of 5605 Highway 620, for work completed in compliance with the guidelines of the program. Carried
6. T. Conlin – L. Kruger: Be it resolved that the Council of Wollaston Township directs staff to place the order for hanging baskets and bridge baskets with the Highway Garden Centre. Carried
7. D. Colton – T. Conlin: Be it resolved that the Council of Wollaston Township requests staff to invite the Manager of the Coe Hill Outdoor Market to a future council to present details of the initiative for 2019. Carried
8. J. Morrison – T. Conlin: Be it resolved that the Council of Wollaston Township directs staff to publish all Recreational Committee special events including the Coe Hill Christmas Parade and Community Party to the Wollaston Township website and Facebook as soon as possible. Carried
9. L. Kruger – J. Morrison: Be it resolved that the Council of Wollaston Township go into closed session at 9:45am under Section 239 of the Municipal Act for the following reason:
239 (2) (b) Personal matters about an identifiable individual, including Municipal or local board employee and
239 (2) (c) A proposed or pending acquisition or disposition of land by the municipality
Carried
10. L. Kruger – J. Morrison: Be it resolved that the Council of Wollaston Township come out of closed session at 10:15am. Carried

11. J. Morrison – T. Conlin: Be it resolved that the Council of Wollaston Township directs the administrator to develop a return to work plan for Marty Hilts with a return to work date of December 16, 2018. The return to work plan shall include full supports and supervision as required with Paul Post as acting supervisor.
Carried
12. L. Kruger – D. Colton: Be it resolved that the Council of Wollaston Township directs the Administrator to draft a contract between Wollaston Township and Barry Wannamaker for Mr. Wannamaker to act as “transition lead”. The Consulting contract shall be in effect as of December 4, 2018, and effective December 4, 2018 all staff will report to Mr. Wannamaker and provide him full support and assistance during the transition period.
Carried
13. J. Morrison – T. Conlin: Be it resolved that the Council of Wollaston Township rescinds resolution #9 of the October 17, 2018 meeting and resolution #18 of the November 27, 2018 meeting and directs staff to advise the owner of 141 Beach Lane that more review is necessary before agreeing to his proposal.
Carried
14. L. Kruger – J. Morrison: Be it resolved that the Council of Wollaston Township approves the formation and appoints Council members as leads of committees as follows:
Recreation Committee – Deputy Reeve Kruger
Economic Development, Tourism and Planning Committee – Councillor Morrison
Environment Committee – Councillor Conlin
Budget and Finance Committee – Councillor Colton
Works Committee – Councillor Conlin
Communications Committee – Reeve Shaw
Carried
15. L. Kruger – D. Colton: Be it resolved that the Council of Wollaston Township appoints Councillor Morrison to the Committee of Adjustments the next year.
(Councillor Jay Morrison declared a conflict of interest pertaining to this resolution.)
Carried
16. L. Kruger – J. Morrison: Be it resolved that the Council of Wollaston Township directs staff to book the Coe Hill Legion for future council meetings from 6pm – 9pm on Monday evenings once the schedule is decided.
Carried
17. J. Morrison – L. Kruger: Be it resolved that the Council of Wollaston Township directs staff to coordinate with Larry Dean from Hastings County IT Department to review and advise on Wollaston Township’s IT infrastructure and to work toward setting up dedicated municipal email addresses for all staff and members of council immediately.
Carried
18. T. Conlin – D. Colton: Be it resolved that the Council of Wollaston Township rescinds resolution #3 from the October 30, 2018 Council Meeting and directs staff to source, order and secure reflective “deer feeding” signs in the Hamlet as soon as possible to allow for the continued wildlife feeding and viewing in Centennial Park.
Carried
19. D. Colton – L. Kruger: Be it resolved that the Council of Wollaston Township receive and file the following items to be read:
1. Crowe Valley Conservation Authority Municipal Brief
2. Hastings County 7th Annual Tourism Awards
3. 2019 ROMA Conference
Carried

20. L. Kruger – J. Morrison: Be it resolved that the Council of Wollaston Township receive and file the following committee reports:

Wollaston Public Library Board Meeting Minutes – October 11, 2018

Carried

16. L. Kruger – T. Conlin: Be it resolved that the Council of Wollaston Township approves the following By-Laws be introduced, read, dealt with, signed by the Reeve and Clerk, sealed and numbered:

1. By-Law 45-18 Authority to bind the Corporation
2. By-Law 46-18 Alternate Head of Council at County Council
3. By-Law 47-18 Confirmation By-Law

Carried

17. J. Morrison – T. Conlin: Be it resolved that the Council of Wollaston Township adjourn the meeting of December 3, 2018 at 10:58am to meet again on December 19, 2018 at 9:00am at the Township of Wollaston Council Chambers or at the call of the Reeve or Council.

Carried

Barbara Shaw, Reeve

Verna Brundage, Treasurer/Deputy Clerk