



Recreation Committee Minutes February 5, 2019

Attendance: Cayman Heath, Inna Yevdokymova, Denise McCormick, Lori Wood, Bonnie Hilts, Deputy Reeve Lynn Kruger, Administrator Dylinna Brock

Regrets: Sharon Hiltz, Lawrence Hiltz, Crystal Wannamaker, Patty Embury

Guests / Delegations: Roxanne Lambert

1. Deputy Reeve Lynn Kruger and Administrator Dylinna Brock welcomed the new Recreation Committee of Council.
2. Members introduced themselves
3. Orientation Wollaston Township Committee Structure was presented by Roxanne Lambert with assistance from Administrator Dylinna Brock.
4. Administrator Dylinna Brock reviewed the Township Procedural Bylaw focusing on Conflict of Interest, and the Councillor Code of Conduct. These documents will be used in addition to the Terms of Reference for the Committee to guide processes. Members signed off that they have reviewed and understand the information provided.
5. The members identified supporting documents that would be helpful to them such as the Strategic Plan, and Asset Management Plan and Staff will provide hard copies of these documents for the committee.
6. Election of the Committee Chair position. Motion by Denise McCormick, seconded by Bonnie Hilts to appoint Lori Woods as the Recreation Committee Chair. All voted in favour.
7. Election of the Committee Vice Chair position. Motion by Bonnie Hilts, seconded by Cayman Heath to appoint Denise McCormick as the Recreation Committee Vice-Chair. All voted in favour.
8. Minute Taker position. Given that there are several members away, the Committee agreed to defer electing the Minute Taker position until the new Members are present. Administrator Dylinna Brock volunteered to complete the minute taker duties until such time as another committee member is appointed to the position.

9. Former Chair, Deputy Lynn Kruger provided the group with an overview of accomplishments of the former Recreation Committee.

10. Review of the DRAFT Recreation Committee Terms of Reference. Members requested that the term used in the Purpose “well being” be changed to “wellness” and that the “Coe Hill Public School” be added as potential partners to consult with when planning events. Motion by Cayman Heath, seconded by Denise McCormick to accept these changes and to send these Terms of Reference to the Committee of the Whole for their review and approval. Administrator Brock will assist Chair Wood to draft the Committee Report for Decision template that will accompany the approved Terms of Reference.

11. Check in and Closing Roundtable. Members commented that they understood the materials and their roles within this new structure and are looking forward to getting together to begin planning.

12. Date for the Next Meeting will be Tuesday February 26, 2019 at the Wollaston Council Chambers from 3 – 5 pm