

**Township of Wollaston Council Meeting**  
**Tuesday, January 10, 2017**  
**Closed Session: 8:30am**  
**Open Session begins 9:00am**  
**Agenda**

*Our mission is to continually improve the services provided to our residents and provide open leadership that will encourage an environment where both business and residential development can flourish.*

- 1. Call to order**
- 2. Declaration of Pecuniary or Conflict of Interest**
- 3. Resolution to move to in camera session, if necessary**  
Under section 239 (2)f of the Municipal Act: Advice that is subject to solicitor-client privilege, including communications necessary for that purpose; discussing a request to obtain legal advice.
- 4. Approve Draft Minutes of December 13, December 30 and January 3, 2016**
- 5. Business arising from the minutes**
- 6. Adopt Agenda**
- 7. Reports/Delegations to Council**  
9:00 Heather Inwood Montrose, Community Care North Hastings
- 8. Items for discussion & motions**
  1. Clerk's Report
  2. Audio recording of Council meetings Policy
  3. Bear Ridge rezoning application
- 9. Items to be read (to be brought forward for discussion and/or motion if necessary)**
  1. Letter from Limerick Township regarding Union Library dissolution
  2. Letter from local resident Rick Clark regarding fire department
  3. Letter from local resident Celina Clark regarding fire department
  4. New Planner at the County of Hastings.
  5. Letter from Trillium Foundation, denial of grant to retrofit library
  6. Nominations for volunteer recognition awards
- 10. Correspondence for Council information**
  1. Community and Human Services News, Winter 2016
  2. Municipal World, January 2017
  3. Letter from Ontario Power Generation regarding continued operation of Pickering nuclear station
- 11. Accounts**  
None – December vouchers will be presented January 24, 2017
- 12. Committee Reports**
  1. Wollaston and Limerick Public Library Board minutes of November 16 and October 19, 2016
  2. Economic Development Partners Group meeting minutes of December 16, 2015
- 13. Notice of Motions** – introduction of future motions to be placed on next meeting's agenda

**14. New Business** – non agenda items which because of urgency cannot be deferred to a subsequent meeting identified to be considered in this meeting both in camera and in open session.

**15. By-laws**

1. By-Law 01-17 Confirmation By-Law

**16. Questions from the floor and guests present**

**17. Adjournment**

# **Township of Wollaston Council Meeting Minutes**

**December 13, 2016**

Meeting commenced 6:00pm

Present: Council: Reeve Graham Blair, Deputy Reeve Marilyn Brickles, Councillor Robert Ireland, Councillor Lynn Kruger, Councillor Michael Fuerth  
Staff: Jennifer Cohen, Verna Brundage

1. M. Fuerth – M. Brickles: Be it resolved that the Council of the Wollaston Township approves the minutes of the November 22, 2016 Council Meeting. Carried

2. R. Ireland - L. Kruger: Be it resolved that the Council of Wollaston Township adopts the agenda of the December 13, 2016 Council Meeting with new items:

1. Permission to close a portion of Highway 620 for the Christmas Parade
2. Approval of the municipal insurance policy for 2017
3. Discussion of light at the north end of The Ridge Road
4. Update on Nicholson Bridge contract Carried

Delegation: 9:00 Rick Middleton, Fire Chief's year end report

3. R. Ireland - L. Kruger: Be it resolved that the Council of Wollaston Township will engage the services of Mr. Dan Koroscil to review the Establishing and Regulating by-law and the Guidelines of the Fire Department. This will include an exercise in determining the type and level of training expected and required. Carried

4. M. Brickles – R. Ireland: Be it resolved that the Council of Wollaston Township amend the motion # 7 passed at the meeting November 22, 2016 by removing the appointment of the two Council members from the Library Board. As a result the Board will be comprised of only 5 citizen members. The chair of the board, when chosen, will be invited to periodically come to Council and provide an overview of board activities. Carried

5. M. Fuerth - L. Kruger: Be it resolved that the Council of Wollaston Township approves the CBO's Report for December, 2016. Carried

6. M. Fuerth – M. Brickles: Be it resolved that the Council of Wollaston Township proceed with a trial program to record the audio of Council Meetings to begin January 24, 2017. Council directs the clerk to draft the required policies to be considered at the January 10, 2017 meeting. Carried

7. M. Brickles – R. Ireland: Be it resolved that the Council of Wollaston Township supports the use of surplus funds for the following purposes:

1. "Public Transit" funds that were budgeted and unused, may be used to support public transit service for the Holiday Parade and Party.
2. "Township Special Events" funds that were budgeted and unused, may be used to purchase promotional Wollaston Township t-shirts and sweatshirts for use as prizes and incentives for special events and programs. Carried

**8. M. Fuerth - L. Kruger: Be it resolved that the Council of Wollaston Township directs the Treasurer to exempt half of the supplemental property taxes for 5563 Highway 620 from interest and penalty that would be incurred at December 31, 2016. Carried**

**9. M. Brickles – L. Kruger: Be it resolved that the Council of Wollaston Township endorses Councillor Michael Fuerth for the position of ROMA Zone 6 Representative to the 2015 – 2019 ROMA Board, for the remainder of the Board term. Carried**

**10. M. Fuerth - M. Brickles: Be it resolved that the Council of Wollaston Township receive and file the following items to be read:**

- 1. Letter of Resignation from Deputy Fire Chief**
- 2. Funding announcement: Ontario Sport and Recreation Communities Fund**
- 3. Funding announcement: Seniors Community Grant**
- 4. Letter of Thanks from Warden Rick Phillips**
- 5. Warden Rodney Cooney's Inaugural remarks**
- 6. Nominations to County Council Committees and Boards**
- 7. ROMA conference registration**
- 8. News release from Hastings and Prince Edward District School Board**
- 9. AMO communication, proclamation of Waste-Free Ontario Act**
- 10. Election of School Board Chair**
- 11. Township of McKellar resolution re: funding for Fire Department infrastructure**
- 12. Town of Richmond Hill resolution re: postal banking**
- 13. Invitation for North Hastings Non-Profit Housing board members**
- 14. Advertise in the Military Service Recognition Project book.**

**Carried**

**11. M. Fuerth – M. Brickles: Be it resolved that the Council of Wollaston Township accepts the resignation of Deputy Fire Chief Dave Jackson. Wollaston Council thanks Mr. Jackson for his many years of dedicated service to the Wollaston Fire Department. Carried**

**12. M. Brickles - L. Kruger: Be it resolved that the Council of Wollaston Township supports the Township of McKellar's resolution to petition the Provincial Government to recognize the municipal fire service as critical infrastructure by including funding for Fire Department infrastructure as part of their Infrastructure Strategy to Move Ontario Forward. Carried**

**13. M. Fuerth – R. Ireland: Be it resolved that the Council of Wollaston Township supports the Town of Richmond Hill's resolution to call on the federal government to make the required changes to allow and add postal banking by Canada Post with a mandate for financial inclusion. Carried**

**14. M. Brickles - M. Fuerth : Be it resolved that the Council of Wollaston Township receive and file the following correspondence:**

- 1. Municipal World, December 2016**
- 2. Coe Hill School newsletter, December 2016**
- 3. Community Archives newsletter, December 2016**
- 4. Umbrella, Quinte Arts newsletter, Winter 2016**

5. The Source, Ontario Ground Water Association magazine, Fall 2016  
Carried

15. L. Kruger – M. Fuerth: Be it resolved that the Council of Wollaston Township approves the vouchers of November 2016 as follows:

Fire	\$ 20,799.08	
General	46,435.11	
Roads	36,683.53	
Recreation	456.12	
Utility	224.77	
Waste Site	7,316.01	
Council Payroll	2,554.25	
General Payroll	33,939.62	Carried

16. R. Ireland – M. Brickles: Be it resolved that the Council of Wollaston Township approves the closure of Highway 620 from Lower Faraday Road (#5462) to the Coe Hill School (#5629) from 1:30 pm to 2:00 pm on Sunday, December 18, 2016 to allow for the safe passage of community floats in the Christmas Parade. Signage will be posted to inform the public of this closure.  
Carried

Discussion of by-law 46-16, to approve an increase to council remuneration by adding a cost of living increase of 1.75%. Council agreed to forgo any increase until a there is a sense of support and trust from the community.

17. R. Ireland – L. Kruger: Be it resolved that the Council of Wollaston Township approves the following By-Laws be introduced, read, dealt with, signed by the Reeve and Clerk, sealed and numbered:

1. By-Law 43-16 Establish Wollaston Public Library
2. By-Law 44-16 Approve 2017 non-union salaries
3. By-Law 45-16 Approve CBO contract wage
4. By-Law 47-16 2017 Council schedule
5. By-Law 48-16 To appoint insurers of record for 2017
6. By-Law 49-16 Confirmation By-Law

Carried

18. M. Fuerth – M. Brickles: Be it resolved that the Council of Wollaston Township adjourn the meeting of December 13, 2016 at 11:27 am to meet again on January 10, 2017 at 9:00 am at the Township of Wollaston Council Chambers or at the call of the Reeve or Council.  
Carried

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Graham Blair, Reeve

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Jennifer Cohen, Clerk

**Township of Wollaston**  
**Emergency Special Meeting Minutes**

**December 30, 2016**

Meeting commenced 1:00pm

Present: Council: Reeve Graham Blair, Deputy Reeve Marilyn Brickles, Councillor Robert Ireland, Councillor Lynn Kruger, Councillor Michael Fuerth

Staff: Jennifer Cohen, Dylinna Brock

Reeve Graham Blair asked if there was any conflict or pecuniary interest. None declared.

1. M. Fuerth – M. Brickles: Be it resolved that the Council of the Wollaston Township adopts the agenda of the December 30, 2016 Emergency Special Meeting.

Carried

2. R. Ireland – M. Brickles: Be it resolved that the Council of Wollaston Township recognizes the duties of employers under Section 25 (2) of the Ontario Health and Safety Act to appoint a competent person as Supervisor. In the absence of a Fire Chief, Wollaston Council appoints Wollaston's Clerk Jennifer Cohen as the site supervisor of the fire department for Health and Safety purposes.

Carried

3. M. Fuerth – L. Kruger: Be it resolved that the Council of Wollaston Township approves the following By-Law be introduced, read, dealt with, signed by the Reeve and Clerk, sealed and numbered:

1. By-Law 50-16 By-Law to appoint Jason Post as an Interim Fire Chief for the Wollaston Township Fire Department.

Carried

4. M. Brickles - M. Fuerth: Be it resolved that the Council of Wollaston Township adjourn the meeting of December 30, 2016 at 1:40pm to meet again on January 3, 2017 at 2:00 pm at the Township of Wollaston Council Chambers or at the call of the Reeve or Council.

Carried

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Graham Blair, Reeve

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Jennifer Cohen, Clerk

**Township of Wollaston**  
**Special Meeting Minutes**

**January 3, 2017**

Meeting commenced 2:00pm

Present: Council: Reeve Graham Blair, Deputy Reeve Marilyn Brickles, Councillor Robert Ireland, Councillor Lynn Kruger, Councillor Michael Fuerth

Staff: Jennifer Cohen, Dylinna Brock

Reeve Graham Blair asked if there was any conflict or pecuniary interest. None declared.

1. R. Ireland – M. Fuerth: Be it resolved that the Council of the Wollaston Township adopts the agenda of the January 3, 2017 Council Meeting.

Carried

2. M. Brickles – L. Kruger: Be it resolved that the Council of Wollaston Township appoint Dan Koroscil as a member of the Wollaston Fire Department.

Carried

Discussion with Fire Advisor Dan Koroscil regarding roles, responsibilities and recommendations for the municipal fire department.

3. M. Fuerth – L. Kruger: Be it resolved that the Council of Wollaston Township adjourn the meeting of January 3, 2017 at 3:50pm to meet again on January 10, 2017 at 9:00 am at the Township of Wollaston Council Chambers or at the call of the Reeve or Council.

Carried

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Graham Blair, Reeve

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Jennifer Cohen, Clerk

DELEGATION  
9:00



*Promoting Quality of Life Services  
to Assist Seniors & Physically Challenged Adults*

January 5, 2017.

Dear Reeve Blair and Wollaston Council,

I appreciate the opportunity to update you on what's new with our organization and to explore continued possibilities for working together moving forward!

CCNH has for 35 years been offering programs and services to assist seniors aged 55+ and individuals with disabilities aged 18+ maintain independence and improve quality of life. This is achieved through offering services such as Meals on Wheels (hot & frozen), R U Ok calls, crisis reassurance, volunteer transportation, TROUT specialized transportation, senior's trips and activities, congregate dining opportunities, thrift stores, foot care, form assistance, income tax clinics, exercise programs and recorded readings. We offer service to hundreds of clients in North Hastings, Highlands East, Hastings Highlands and the District of South Nipissing.

One of Community Care's newest ventures is the CCNH Wellness Hub. In 2016 we were thrilled to receive grant funding through the Ontario Sport and Recreation Communities Fund to offer chair yoga, aquafit and square dance in communities from Coe Hill to Whitney. Part of this project includes creating a square dance dvd – an opportunity to preserve local culture and bring people together for fun, socializing and exercise! We are offering chair yoga and square dance learning opportunities at our new CCNH Wellness Hub location, 12 Flint Avenue, Bancroft. Some of our staff including the TROUT and Wellness facilitators are located at the hub and our traditional programs and services are still offered through the 1 Manor Lane CCNH location. We continue to offer TROUT seniors trips to reduce social isolation.

TROUT is struggling. The depletion of funding from other municipalities is impacting our ability to maintain the level of service residents currently depend on. CCNH subsidizes specialized transportation offering greater than \$50,000 yearly toward the service. We invest because we observe the positive benefits transportation offers in terms of independence, social connections and access to goods and services for our clients. These clients are utilizing more than just TROUT across the municipalities we serve; they are also receiving foot care, meals on wheels or one of the other services offered through CCNH. Many of our clients need ambulatory aids and are unable to make it to centralized locations for transportation pick up. As such, we offer door to door service to registered clients. We believe equal access is an important social service which also positively impacts local economies in terms of increased spending at local businesses which may not occur if people cannot find transportation.

I believe a collaborative, sustainable community transportation model which utilizes the best of what all transportation providers can offer is possible for our region and am engaging in broader conversations with other transportation providers surrounding what this might look like moving forward. The Ministry of Transportation, Ontario Public Transit Association and Rural Ontario Institute are supportive of this initiative. Without a collaborative solution, our communities are unable to leverage gas tax dollars at the amounts which might be invested in our communities if we could work together to the benefit of our residents and clients.





A solution is possible and I am committed to offering energy and creative solution finding to assist our communities in improving service levels for all residents and clients. But I need your help!

Community Care North Hastings has invested \$2938 YTD toward Coe Hill Lunch transit, \$4113.20 YTD toward the once monthly Coe Hill public transit (1<sup>st</sup> Wednesday of the month) and \$1784.23 YTD toward food for the Coe Hill lunch. This totals \$8835.43 invested in Coe Hill (YTD) not including rent paid to the Legion for the Foot Fix office (\$4200/yr), wages and costs of operating Foot Fix Coe Hill office and wages to program facilitators for chair yoga classes held at the legion. CCNH's investment in your community exceeds \$20,000 per year one we gladly contribute because we believe our services and offerings benefit residents.

CCNH/TROUT is respectfully requesting a continued \$1000 contribution from Wollaston Township (the same as in past years) for TROUT specialized transit in 2017/18. Our records indicate a reduced number of individuals using the once per month public transportation service with only 3-5 people using this service monthly in 2016/17 compared to 5-15 people utilizing the service in 2015/16. Consideration of the costs of public transit highlights inefficiencies in cost vs. use. The funds contributed by Wollaston Township could be put to better use to help promote seniors and people with disabilities attending local events such as the Coe Hill fair – this would still be considered specialized transit door to door service. TROUT has also begun outreach to local youth through NHHS and is conducting surveys over this semester and next to determine how we might better serve youth in our communities to access employment and social activities. Your support ensures our ability to continue to support the people who rely on TROUT transportation services to access services, appointments, goods and groceries and to consider new improved options for service which best supports your municipality.

As we move into a new strategic planning cycle, I am also reaching out to all the communities we serve to garner feedback on how Community Care North Hastings might assist you in caring for senior residents and individuals with disabilities. Your input is valued! Should you have any questions or ideas to share please feel free to contact me at any time – I would be happy to arrange a time to chat in person or on the phone.

Please accept my gratitude in taking time to consider this request for funding. I would be happy to attend council to discuss this request further. On behalf of Community Care North Hastings current and future clients, thank you.

Warm Regards,

Heather Inwood-Montrose ☺

Chief Executive Officer

Community Care North Hastings

CCNH Wellness Hub

[HeatherIM@ccnhwellnesshub.com](mailto:HeatherIM@ccnhwellnesshub.com)

**Clerk's Report  
January 10, 2017**

1. The Christmas Parade was a great success. I was very pleased with the number of floats participating in the parade, and the Christmas party at the community centre was very well attended. A big Thank You is due to all of the people that helped put this event together; especially Karen Challinor, Lori Wood, Dave Naulls, Lee Maidlow, Sheila Leuschner, Shannon O'Keefe, Cindy Fuerth, Michael Fuerth, Lynn Kruger and Marilyn Brickles.

2. The streetlight at the mouth of The Ridge Road has been replaced with an LED fixture. Our electrician suggested that the issue may be power surging, and that an LED fixture will not be affected in the same way. The cost was \$120 for the fixture, plus labour.

3. Our "on-call Administrative Assistant" has chosen not to continue in this position. Verna and I will discuss our needs/options and will have a recommendation for Council in the next month or so.

4. The Wollaston Library Board held their inaugural meeting on Monday January 2, 2016. Colin Slade has been appointed Chairperson and Peter Lennox as Vice-Chair. Bonnie Purdy has been appointed as the CEO on a three month contract to ensure continuity of operations. Core policies were discussed and adopted. The next meeting is called for January 20, 2017 at 5:00pm. The letter from Limerick Township included on this agenda under "items to be read" was reviewed and briefly discussed. A motion was passed by the Library Board to maintain the membership of the Wollaston and Limerick Union library until the issue of a service contract with Limerick Township can be discussed by the Board. This is expected to take place at the February 10<sup>th</sup> Board meeting.

5. After our last Council meeting on January 3<sup>rd</sup>, fire advisor Dan Koroscil met with the membership of the Wollaston Fire Department. Almost all fire department members attended this meeting. I was also very pleased to see that all members of Wollaston Council attended this meeting. I believe this is a show of support for our department and willingness to listen and create dialogue.

Next steps in the fire department review:

- I will work with Dan Koroscil to create a draft Establishing and Regulating By-Law to be presented to Council.
- Dan will work with Interim Chief Jason Post and fire department members to review training records, develop training priorities and a training program for 2017.
- Dan will create a report for Wollaston Council which will include recommendations and best practices for our department.

6. We still do not have resolution on the costs of additional work on the Nicholson's Bridge. Additional testing on the concrete has been ordered and is expected to be completed in the next few weeks.

## **Audio Recording of Council Meetings Policy**

Approved Date: January 10, 2017

Effective Date: January 24, 2017

### **1.0 Purpose**

1.1 The Township of Wollaston is committed to operating in an open and transparent environment, making as much information available to the public as possible. This policy is to specify the procedures for creating, storing, accessing and disposing of audio recording of Council meetings.

### **2.0 Definitions**

2.1 *Council meeting* – means a regular and special meeting of Council as provided for in the Procedural Bylaw.

2.2 *Audio Recording* – means any recording made by any electronic device capable of recording sound.

2.3 *Official Record of a Meeting* - means the written minutes of the proceedings of the meeting as prepared by the Municipal Clerk.

### **3.0 Policy**

3.1 In accordance with the Municipal Act, 2001, minutes of meeting are to be recorded by the Clerk and the approved minutes are the official record of the Township of Wollston Council meetings. The keeping of audio recordings of meetings in no way detracts or undermines the position of approved minutes as the official record of decision. Audio recording are considered to be a 'temporary' record of Council meetings.

3.2 The Township of Wollaston will audio record all Open session Council meetings, for the primary purpose of making the recordings available to the public on the municipal website. Audio recordings of Closed session Council meetings will only be made available pursuant to the procedures outlined within this policy.

3.3 There shall be no expectation of audio recording of Council meetings held at a location other than the Township Council Chambers.

3.4 The inability to record any meeting due to technical difficulties with recording equipment will not prohibit the meeting from commencing or continuing.

**3.5 The audio or video recording of Council proceedings by anyone other than the municipality is prohibited without prior permission by motion of Council.**

#### **4.0 Procedure**

**4.1 Notice of recording:** Notice shall be provided to ensure that presenters and members of the public are aware that the meeting proceedings are being audio recorded and made available through the municipal website. The wording of the notice shall be as follows:

***"An audio recording of the Open Session of this meeting is being made and will be posted on the Municipal Website as a public service to further enhance access to municipal government services and to continue to promote open and transparent government."***

The notice shall be displayed/expressed in the following manner:

- On notices posted at the entry doors to the meeting room;
- On a notice located at the table where people address Council.

**4.2 Audio recording of meetings:** The Municipal Clerk will audio record all open and closed session meetings of Council.

The audio recording of closed session meetings by anyone other than the Municipal Clerk is strictly prohibited.

The Township assumes no liability for the recorded comments of the public which may be construed as false, defamatory or slanderous in nature. Staff shall not be responsible for removing potential breaches of the Municipal Freedom of Information and Protection of Privacy Act contained in the recordings. All Councillors, staff and members of the public are responsible to adhere to the requirements to not disclose personal information in violation of MFIPPA.

**4.3 Storage of Recordings:**

Audio recordings of municipal Council meetings will be maintained by the Municipal Clerk.

**4.4 Retention:**

Archived audio files will be maintained by the Clerk for a period of four (4) years. Audio recordings of Council meetings will be posted on the municipal website for a period of six (6) months.

#### **4.5 Access to Recordings:**

Access to archived and stored recording of open session Council meetings can be made through contacting the municipal Clerk. The digital file of the recordings shall be made available on CD or through a USB file transfer.

Access by anyone to archived and stored recordings of closed session council meetings must be approved by Council.

### **5.0 Responsibility**

#### **5.1 Municipal Clerk**

- Archiving and storing the audio recordings of Council meetings electronically.
- Ensuring secure storage of audio recordings of Closed session Council meetings.
- Placing the audio recordings on the website within four (4) business days of the meeting.
- Making available upon request an audio copy of open session Council meetings to anyone who requests.

#### **5.2 Head of Council**

- Shall clearly announce all business before Council.
- Maintain order as outlined in the Procedural Bylaw, and acknowledge each member by name prior to them speaking.

**Motion**

To stop all litigation against Bear Ridge, pending the outcome of proposed ZBA [Zoning By-Law Amendment] of EcoVue in late December 2016.

**Justification**

The Township has received an application from the Bear Ridge campground for a zoning by-law amendment.

At this time, staff is working on a planning report in response to this application, and is not prepared to discuss the details of the application until this review is properly researched and completed.

The application will be circulated within the timelines required by the Planning Act.

The application is a request to remove the zoning provisions in section 1 e of the RRC-2 zone "minimum recreational facilities". This includes the provisions that allows for the "existing dock".

The Township has prepared an application to the Superior Court of Justice to receive an injunction to prevent an addition to the existing dock from being constructed. This matter was considered at (at least) 4 Council meetings in the summer of 2016 and was confirmed by the passing of the additional site plan provision in by-law 28-16.

Councillor Fuerth has put this motion forward suggesting that if the provision for regulating the docks is found to be not consistent with the PPS or the OP, or if it is the intention of the Council to reconsider this condition, then the litigation should be suspended until the zoning by-law amendment is heard.

**Resolution Form**  
**Township of Wollaston**

Date: January 10, 2016

Resolution No: \_\_\_\_\_

Moved by: \_\_\_\_\_

Seconded By: \_\_\_\_\_

Be it resolved that the Council of Wollaston Township receive and file the following items to be read:

1. Letter from Limerick Township regarding Union Library dissolution
2. Letter from local resident Rick Clark regarding fire department
3. Letter from local resident Celina Clark regarding fire department
4. New Planner at the County of Hastings.
5. Letter from Trillium Foundation, denial of grant to retrofit library
6. Nominations for volunteer recognition awards

Marilyn Brickles voted	_____	Yes	_____	No
Bob Ireland voted	_____	Yes	_____	No
Michael Fuerth voted	_____	Yes	_____	No
Lynn Kruger voted	_____	Yes	_____	No
Graham Blair voted	_____	Yes	_____	No

Carried \_\_\_\_\_

89 Limerick Lake Road  
R. R. #2, GILMOUR, ON  
K0L 1W0

Roads: 613-474-0060



JENNIFER TRUMBLE,  
Clerk-Treasurer  
613-474-2863 (Phone)  
613-474-0478 (Facsimile)  
[clerk@township.limerick.on.ca](mailto:clerk@township.limerick.on.ca)  
[www.w.w.township.limerick.on.ca](http://www.w.w.township.limerick.on.ca)

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## **CORPORATION OF THE TOWNSHIP OF LIMERICK**

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Township of Wollaston  
89 Wollaston Lake Road  
Coe Hill, On  
K0L 1P0

December-15-16

Dear Deputy-Reeve Brickles & Council members

Re: Wollaston & Limerick Union Public Library Dissolution & Distribution of Current Library Assets

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Please find the Township of Limerick's resolution to dissolve the Wollaston & Limerick Union Public Library that was carried by the Council of Limerick Township on November 14, 2016.

“WHEREAS the Council of the Township of Limerick have reviewed the provision of Library Services by the Wollaston Limerick Union Public Library;

AND WHEREAS the Council of the Township of Limerick no longer finds the provision of Library services as a cost-effective service for the residents and ratepayers of the Township of Limerick;

AND WHEREAS the documentation surround the formation of the Wollaston Limerick Union Public Library was improperly completed and did not provide for clear terms of reference or provision for the dissolution of the Board;

AND WHEREAS the Council of the Township of Limerick wish to seek alternative service arrangements;

AND WHEREAS the Township of Wollaston have indicated that they have no opposition to the dissolution of the Wollaston Limerick Union Public Library board;

NOW THEREFORE BE IT RESOLVED by the Township Council of the Township of Limerick, that Council requests that Wollaston Limerick Union Public Library previously established be dissolved as of December 31st, 2016.”



89 Limerick Lake Road  
R. R. #2, GILMOUR, ON  
K0L 1W0

Roads: 613-474-0060



JENNIFER TRUMBLE,  
Clerk-Treasurer  
613-474-2863 (Phone)  
613-474-0478 (Facsimile)  
[clerk@township.limerick.on.ca](mailto:clerk@township.limerick.on.ca)  
[www.w.township.limerick.on.ca](http://www.w.township.limerick.on.ca)

## **CORPORATION OF THE TOWNSHIP OF LIMERICK**

The Wollaston Limerick Union Public Library consists of both capital & financial assets. In regards to the assets of the Wollaston Limerick Union Public Library, the amortization value of the capital assets is valued from \$10,000 - \$15,000. The capital assets consist of books, movies, furniture and equipment. The financial asset is a Registered Income Certificate in the amount of \$20,028.74 as recorded in the July 28, 2016 minutes of the Wollaston Limerick Union Public Library. Recorded in the July 28th, 2016 minutes as "Monies currently held in RIC's \$20,028.74 as of today's date."

The Township of Limerick also requests that the Township of Wollaston and the newly formed board recognize this correspondence and shall indemnify, hold free and harmless, assume liability and defend the Corporation of the Township of Limerick for the newly formed Library board, its appointed members and respective council, agents, servants, employees, officers, and directors from any and all future costs and expenses.

The Township of Limerick realizes the assets are part of the Union and places no claim on them and prefer the assets to be kept at the Coe Hill Location in Wollaston Township. However, The Township of Limerick would request that the new Wollaston Library look favorably to a service contract with Limerick and to also include Limerick residents to a term of five years of a cost "free" membership. Limerick residents have contributed to the Wollaston & Limerick Union Public Library for nearly 40 years and feel this request is only fair.

Thank you for your consideration. On behalf of the Council of the Township of Limerick, we wish you every success with the new Library.

Yours truly

*on behalf*

*J. Trumble - Jennifer Trumble*  
Sharon Carson, Reeve Clerk  
Township of Limerick

December 18, 2016

Wollaston Township Council

Re: Fire Department

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I am writing today to express my dismay and disbelief that our community volunteer fire department has been maligned to the point where good, solid individuals have felt it necessary to resign.

Specifically, the resignation of six volunteers – many of whom have given decades of dedicated and unselfish service, is proof that there is something systemically wrong here.

As was reported at Council on December 13, 2016 the Fire Chief gave a summary of the 14 major achievements and initiatives that have been undertaken since he assumed the role. These are all noteworthy enhancements to make our community safer and ensure that volunteer fire department members have the necessary training and support they need to perform their role. I sincerely thank the Chief, Deputy Chief and other volunteers for their sacrifices of personal time to make our community safe. I encourage all residents to look at this list and see the improvements made and the community awareness that this team have promoted.

I do not understand how certain community members and/or certain Council members feel they have the expertise to call into question fire department practices – again, of a volunteer department, in light of recent fires. Have these individuals ever been at a fire scene, operated a fire hose, and secured a zone, saved property or lives, responded to a medical emergency and provided first responder actions and support? I suggest that Council make every effort to bring in an external resource to objectively review the policies, practices and actions of the fire department and act based on fact not emotion. I suggest that this be done in the spirit of continuous improvement and not casting blame.

Lastly, I have witnessed first-hand, the dedication and caring that this group have given. A number of years ago, on Christmas morning, my mother lost consciousness and we were faced with a very frightening medical emergency. The timely responsiveness of six volunteers to help us through this ordeal is something I will never forget.

Yours truly,

Rick Clark

To: Reeve Graham Blair, Deputy Reeve Marilyn Brickles & Wollaston Councillors –, Michael Fuerth, Bob Ireland, Lynn Kruger

As a supporter of the Wollaston Volunteer Fire Department, as well as the leadership of Chief Rick Middleton and Deputy Chief Dave Jackson. I was shocked, stunned and dismayed when both resigned at the Wollaston Council Meeting of Dec 13, 2016. Especially since at the meeting of May 24<sup>th</sup>, 2016 the Wollaston Township Council passed the following resolution:

“13. Be it resolved that the Council of Wollaston Township pass a resolution for Fire Department Support as follows: Whereas Wollaston Township Volunteer Fire Department has suffered criticism in recent weeks in public social media posts and in other ways involving gossip and general negative conversation among some members of our local community and that most of the criticism has been aimed at the leadership of our fire department. Therefore, be it resolved Wollaston Township Council thanks, supports, and has every confidence in all of our firefighting volunteers including its leadership. Wollaston Township Council recognizes that the duties performed by our Fire Department are vital to our community and that all these volunteers are doing the very best job they can with the resources they have.”

My questions to Wollaston Reeve, Deputy Reeve & Councillors are:

1. Whether you voted for or against the above resolution; the resolution was passed. Therefore is it not the responsibility of all Wollaston Councillors, Reeve & Deputy Reeve to uphold the above resolution and lead by example in public and in private?
2. Why was negative criticism towards the Wollaston Volunteer Fire Department allowed to continue to the point where the Chief, Deputy Chief & 4 Volunteer Firefighters resigned at the Wollaston Town Council meeting of Dec 13, 2016?
3. Can each Councillor, the Reeve & Deputy Reeve confidently say that they have provided support & direction & demonstrated actions consistent with this resolution?

Regards,

Celina Clark

**Jennifer Cohen**

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**From:** Blair, Graham <BlairG@hastingscounty.com>  
**Sent:** December-23-16 12:56 PM  
**To:** jcohen@bellnet.ca  
**Subject:** Fwd: New County Planner

Hi Jennie - Not sure if you were aware of our new planner.

Graham

Sent from my iPad

Begin forwarded message:

**From:** "Harrow, Justin" <HarrowJ@hastingscounty.com>  
**Date:** December 21, 2016 at 9:17:48 AM EST  
**To:** County Administration Building <CountyAdministrationBuilding@hastingscounty.com>, County Council <CountyCouncil@hastingscounty.com>  
**Subject:** New County Planner

Good morning everyone,

I am pleased to advise that Cristal Heintzman was the successful candidate for the Planner position.

Cristal is originally from this area and has experience working in the area as the Environmental Planner/Regulations Officer with the Lower Trent Conservation Authority and as a Planner with the Prince Edward County. Cristal will be starting with us on January 9, 2017.

Please join me in welcoming Cristal as she takes on her new role with us.

Justin Harrow MCIP, RPP  
Director of Planning & Development  
County of Hastings  
235 Pinnacle Street, PO Box 4400  
Belleville, Ontario K8N 3A9  
Tel: (613) 966-6712 ext. 4007 Fax: (613)966-7654

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9-5

**Wollaston Township**

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**From:** do-not-reply@otf.ca  
**Sent:** December-09-16 9:21 AM  
**To:** wollaston@bellnet.ca  
**Subject:** We are unable to fund the project for Township of Wollaston

**Re: OTF Application ID# ON97032**

Thank you for submitting an application for funding to the Ontario Trillium Foundation. We appreciate the time and consideration, and understand the commitment you have to the success of your mission.

After careful consideration of your application by the local Grant Review Team (composed of community volunteers appointed from your region), we regret to advise you that we will not be able to fund your proposal.

Although your application was complete, requests reviewed this round were identified by the Foundation's Grant Review Team as having a higher priority for support.

Your Ontario 150 stream application was assessed on five criteria. As presented, your project could have more strongly depicted the following:

- **STRATEGY:** Demonstrating how the project described was appropriate given the opportunity and goals.

All applications were scored on set criteria and reviewed by the local Grant Review Team. For more information about how applications are reviewed and assessed, or for other information about how, why, and when OTF invests, please visit [www.otf.ca](http://www.otf.ca).

Should you have questions, please contact the OTF Support Centre at [otf@otf.ca](mailto:otf@otf.ca) or 1.800.263.2887. Please do not reply directly to this message, as it will be routed to an unmonitored mailbox.

Thank you for considering the Ontario Trillium Foundation.

Sincerely,



Beth Puddicombe  
Vice-President, Community Investments

Ministry of Citizenship  
and Immigration

Minister

6<sup>th</sup> Floor, 400 University Avenue  
Toronto ON M7A 2R9  
Tel.: 416 325-6200  
Fax: 416 325-6195

Ministère des Affaires civiles  
et de l'immigration

Ministre

400, avenue University, 6<sup>e</sup> étage  
Toronto ON M7A 2R9  
Tél. : 416 325-6200  
Télééc. : 416 325-6195



December 19, 2016

Dear Friends:

I am very pleased to invite your organization to participate in two of Ontario's volunteer recognition programs for 2017.

**The Ontario Medal for Young Volunteers** – presented to outstanding young volunteers between the ages of 15 and 24 for their contributions and dedication to improve the quality of life in their communities and beyond. Deadline for nominations is **January 15**.

**The Ontario Volunteer Service Awards** – presented in recognition of continuous years of service to a single community organization. Deadline for nominations is **January 25**.

This year we have created four new pin categories that will help us celebrate more of the longer serving volunteers. The pins include 35+, 45+, 55+, and 65+ years of service.

Every day thousands of Ontarians of all ages give their time and talent to thousands of community organizations, and help hold our communities together. By submitting a nomination, you can help ensure that volunteers receive the recognition they deserve.

Instructions on submitting your nomination for these and other award programs can be found on the Ministry of Citizenship and Immigration website at: [ontario.ca/honoursandawards](http://ontario.ca/honoursandawards)

If you have any questions please call the Ontario Honours and Awards Secretariat at 416-314-7526 toll free 1-877-832-8622 or TTY 416-327-2391.

I will also take this opportunity to invite you to visit the Ontario Volunteer Gateway ([www.findmyspark.ca](http://www.findmyspark.ca)), known as "Spark Ontario". This website encourages Ontarians to volunteer and makes getting involved easier by creating new pathways to volunteering. It may be of interest to you when posting your next volunteer opportunities.

I look forward to celebrating Ontario's volunteers. Thank you for participating.

Sincerely,



Laura Albanese  
Minister

**Resolution Form**  
**Township of Wollaston**

Date: January 10, 2016

Resolution No: \_\_\_\_\_

Moved by: \_\_\_\_\_

Seconded By: \_\_\_\_\_

Be it resolved that the Council of Wollaston Township receive and file the following correspondence:

1. Community and Human Services News, Winter 2016
2. Municipal World, January 2017
3. Letter from Ontaio Power Generation regarding continued operation of Pickering nuclear station

Marilyn Brickles voted	_____	Yes	_____	No
Bob Ireland voted	_____	Yes	_____	No
Michael Fuerth voted	_____	Yes	_____	No
Lynn Kruger voted	_____	Yes	_____	No
Graham Blair voted	_____	Yes	_____	No

Carried \_\_\_\_\_

# ONTARIO **POWER** GENERATION

1675 Montgomery Park Road, PO Box 150, Pickering, ON L1V 2R5 Tel: 905-839-1151 ext

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Friday, Dec. 2, 2016

Dear Chief Administrative Officer,

I'm writing to provide you with some background information on why the Pickering nuclear power station is an important part of Ontario's plans for clean, reliable and affordable electricity.

In January 2016, the Ontario Government approved plans for OPG to pursue the continued operations of the Pickering Station to 2024. All six units would operate until 2022; two would shut down, and then four units would operate to 2024. The plan requires approval from the Canadian Nuclear Safety Commission (CNSC).

Our technical work shows that the Pickering Station can be safely operated to 2024. Running Pickering as opposed to gas-powered generation will save the province's electricity consumers \$600 million, avoid eight million tonnes of greenhouse gas emissions and protect 4,500 jobs across Durham Region.

This decision is important for Ontario; continued operations will ensure a reliable, clean source of base load electricity during the Darlington and Bruce station refurbishments (2018 – 2024).

To find out more about OPG's plans for continued operations of the Pickering station *please find enclosed two fact sheets* with further details.

If you need any more information or would like a briefing, please contact Carrie-Anne Atkins, Manager of Corporate Relations and Communications at [Carrie-Anne.Atkins@opg.com](mailto:Carrie-Anne.Atkins@opg.com) or (905) 839.1151 ext 7919.

Sincerely,



Kevin Powers,  
Director, Corporate Relations & Communications  
Enclosures (2)



**WOLLASTON & LIMERICK UNION PUBLIC LIBRARY  
MINUTES**

Minutes of the rescheduled meeting held at 4:00 p.m. on October 19th, 2016  
at the library.

**PRESENT:** Elizabeth Flanagan  
Bonnie Weise  
Lynn Kruger  
Kathy Partridge

**REGRETS:** John Harnett  
Sheri Plumbe  
Colin Slade  
Francine Deck

**STAFF:** Bonnie Purdy

Meeting called to order at 4:00 pm

**1. Approval of Agenda**

**Motion:** to approve the Agenda for the meeting of **October 19th, 2016** as presented:

Moved by: Bonnie Weise

Seconded by: Kathy Partridge

Carried

**2. Conflict of Interest**

No conflict of interest declared.

**3. Minutes of the Regular meeting of September 28th, 2016**

**Motion:** recommendation to approve the minutes of the above noted meetings as presented.

Moved by: Kathy Partridge

Seconded by: Lynn Kruger

Carried

**4. Business arising from the minutes: None**

**5. Treasurer's Report and CEO/Librarian Report**

**Motion:** recommendation to approve the Treasurer's Report and the Statistics and Petty Cash Report for the month of **September, 2016**.

Moved by: Bonnie Purdy

Seconded by: Kathy Partridge

Carried

**6. Library Report:**

**Motion:** Overdue Fines will be starting December 1<sup>st</sup>, 2016. Late fees for books in the amount of \$.25 per day will be levied, and \$1.00 per day for DVDs, to a maximum of \$7.00. Patrons will not be able to take further material out until fines are paid.

Moved by: Kathy Partridge  
Seconded by: Lynn Kruger

**Motion:** Out of Town Membership fees will be payable at a rate of \$10.00 per household, annually. This will not apply to school children.

Moved by: Sheri Plumbe  
Seconded by: Kathy Partridge

Carried

- ✓ Community Hydration Station: CEO has applied for funding to obtain a water cooler for the Library space. It will allow children as well as adults to fill water bottles. It might be a good attraction for hikers and bicyclists.
- ✓ International Games Day request from SOLS – Will take place on November 18<sup>th</sup> in the School gymnasium. All are welcome to attend and play games with the children during morning and afternoon breaks.

**7. FOWLL Report:** - Fall programs are:

- Women and Automobiles: November 12<sup>th</sup> at Bancroft Auto Clinic. A free demonstration on basic car care.
- Book Club at the Limerick Centre: Next date is November 9<sup>th</sup>, 10:00 am
- Drawing Class is ongoing

**8. Other Business:**

**Motion:** Bonnie Weise and Liz Park to visit Library to view Membership List of patron use for the last two years.

Moved by: Bonnie Weise  
Seconded by: Kathy Partridge

**7. Next Meeting of the Wollaston & Limerick Union Public Library**

The next meeting of the Library Board will be on Wednesday November 16<sup>th</sup>, 2016 at 4:00 pm

**Adjournment**

Meeting of October 19<sup>th</sup> was adjourned at 4:35 pm.

Chairperson *[Signature]*

Secretary *[Signature]*

Approved *[Signature]*

**WOLLASTON & LIMERICK UNION PUBLIC LIBRARY  
MINUTES**

12-16)

Minutes of the rescheduled meeting held at 4:00 p.m. on November 16th, 2016  
at the library.

**PRESENT:** Elizabeth Flanagan  
John Harnett  
Bonnie Weise  
Lynn Kruger  
Colin Slade

**REGRETS:** Sheri Plumbe  
Kathy Partridge  
Francine Deck

**STAFF:** Bonnie Purdy

Meeting called to order at 4:01 pm

**1. Approval of Agenda**

***Motion:*** to approve the Agenda for the meeting of November 16th, 2016 as presented:

Moved by: Bonnie Weise

Seconded by: John Harnett

Carried

**2. Conflict of Interest**

No conflict of interest declared.

**3. Minutes of the Regular meeting of October 19th, 2016**

***Motion:*** recommendation to approve the minutes of the above noted meetings as presented.

Moved by: John Harnett

Seconded by: Colin Slade

Carried

**4. Business arising from the minutes: None**

**5. Treasurer's Report and CEO/Librarian Report**

***Motion:*** recommendation to approve the Treasurer's Report and the Statistics and Petty Cash Report for the month of October, 2016.

Moved by: Bonnie Purdy

Seconded by: John Harnett

Carried

**6. Library Report:**

- ✓ Community Hydration Station: We have been approved and unit will be ordered in near future.
- ✓ International Games Day request from SOLS – Will take place on November 18<sup>th</sup> in the School gymnasium. All are welcome to attend and play games with the children during morning and afternoon breaks.

**7. FOWLL Report: - 10 members attended.**

Fall programs are:

- Women and Automobiles: November 12<sup>th</sup> at Bancroft Auto Clinic. 6 people signed up, 5 attended. It was very informative.
- Book Club at the Limerick Centre: Next date is December 14th, 10:00 am @ Limerick Centre
- Drawing Class is ongoing
- FOWLL is working on their Mission Statement and a Purpose/Function Statement.

**8. Other:** Limerick Resolution letter is being prepared. To be reviewed and signed at next Limerick Council meeting December 12<sup>th</sup>.

**Bonnie Weise:** "A Resolution letter is being prepared by Limerick Township, and at this point it is looking favourably all assets will be transferred to Wollaston & Limerick Public Library".

**9. Next Meeting of the Wollaston & Limerick Union Public Library**

Due to the Christmas season, the next meeting of the Library Board will be on Wednesday December 14<sup>th</sup>, 2016 at 4:00 pm.

**Peggy Malcolm will be invited.**

**Bonnie Purdy will bring Coffee and Goodies**

We will invite new Board members.

We presently have five that are interested in serving on the Board.

**Motion:** to change date of meeting to December 14<sup>th</sup>

Moved by: Colin Slade

Seconded by: John Harnett

Carried

**Adjournment**

Meeting of November 16, 2016 was adjourned at 4:25 pm.

Chairperson John Slade

Secretary Bonnie Purdy

Approved Dec. 14/16



**VISION** Achieve sustainable economic growth in North Hastings.

**MISSION** To provide a forum through collaboration and partnerships to enhance regional economic development and to advance, assist and foster economic prosperity in North Hastings.

**North Hastings Economic Development Committee**

**MINUTES**

**Regular Monthly Meeting**

November 7, 2016, 9:30 – 11:00 AM CFDC Board Room

12-2

Guests: Andrew Redden, Maureen Kelly, Linda Bast CFDC, Mary Lynn Rutledge CFDC, Kasey Rogerson, Hastings County, Hugh Russesll, Carol Russell Hillsview Farm and Studios

Members: Cathy Trimble, Mary Kavanagh, Roger Kelly, Libby Clarke, Tracy Hagar, Bonnie Adams, Avis Price.

REGRETS: Dana Yonemitsu, Marilyn Bickles

1. CALL TO ORDER at 9:30 a.m.
2. Add to agenda – Energy Round Table event by invitation  
Add to agenda – Meeting times

**Motion 06** to change meeting start and end times to 9:00 am to 10:30 am

MOTION “to change meeting start and end times”

It was duly Moved by Tracy Hagar and Seconded by Bonnie Adams. THAT THE MEETING START AND END TIMES ARE CHANGED to 9:00 am to 10:30 am.

CARRIED

3. APPROVAL OF AGENDA - **Motion 01** to approve Agenda MOTION “to approve agenda”

It was duly Moved by Bonnie Adams and Seconded by Tracy Hagar. THAT THE AGENDA BE APPROVED AS PRESENTED.

CARRIED

4. APPROVAL OF PREVIOUS MINUTES - **Motion 02** to approve Previous Minutes from October 3, 2016 MOTION “to approve the minutes from the previous meeting.

It was duly Moved by Mary Kavanagh and Seconded by Bonnie Adams, THAT THE Minutes from October 3, 2016 BE APPROVED AS PRESENTED.

CARRIED

5. FINANCE – **Motion 03** – to accept financial report. MOTION “to accept Financial report Ending October 31, 2016”

It was duly Moved by Bonnie Adams, and Seconded by Mary Kavanagh, THAT THE FINANCIAL REPORT OCTOBER 31, 2016 BE APPROVED AS PRESENTED.

CARRIED

**Motion 04** – To proceed with obtaining the Kawartha Credit Union – Business Credit card -Maximum \$500.00  
**MOTION** – proceed with application for Kawartha Credit Union – Business Credit card -Maximum \$500.00  
 It was duly Moved by Tracy Hagar and Seconded by Avis Price , THAT WE PROCEED WITH THE ACQUISITION OF A KAWARTHA CREDIT UNION CREDIT CARD TO A MAXIMUM OF \$500.00.

CARRIED

6. **CORRESPONDENCE/CHAIR Report- Motion 05** - to receive chair report **MOTION** “to approve the chair report as received”.

**MOTION** – to approve the chair report as received”.

It was duly Moved by Bonnie Adams, and Seconded by Tracy Hagar, THAT WE APPROVE THE CHAIR REPORT AS RECEIVED.

CARRIED

**Chair’s Report**

- OHTO – New Directors – Hazel Lambe, Cathy Trimble
- OHTO – Come Wander.ca MHHBA
- Hastings County Review – Economic Development and Tourism
- Pre Budget Consultation meeting – Mike Bossio MP
- OTF – Grow – Seed grant training Nov 10
- Small Business Week – workshops, Business Fair
- Trails – Grant

7. **BUSINESS ARISING FROM THE PREVIOUS MEETING**

- School Closures
  - ACTION NHEDC Municipal members – send Letter to School Board
  - NHEDC Chair Send invite to 3 – to attend Jan or Feb.
  - NHEDC contact OFA and Middlesex Symposium organizers

<p><b>Lucille Kyle</b>          Vice-chair of the Board</p> <p>41 Crawford Road          R. R. #1          L'Amable ON K0L 2L0</p> <p><b>Phone:</b> 613-332-5181  <b>Email:</b> lkyle@hpedsb.on.ca  <b>Electoral area:</b> North Hastings</p> <p>➤</p>	<p><b>Dwayne Inch</b>          Chair of the Board</p> <p>190 Scotts Mill Road          Milford, ON K0K 2P0</p> <p><b>Phone:</b> 613-476-5174  <b>Email:</b> dinch@hpedsb.on.ca  <b>Electoral area:</b> South Prince Edward</p>	<p>Mandy Savery-Whiteway,          Director of Education          Kerry Donnell, Communications          Officer, x2354,          communications@hpedsb.on.ca</p> <p><b>Phone:</b> +1 613 966-1170,          1-800-267-4350, x2201  <b>Fax:</b> +1 613 962-1048  <b>Email:</b> directors.office@hpedsb.on.ca</p>
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- Insurance review prior to next renewal Sept 2017
- Scenic Routes and Picnic’s to go video COMPLETE
- Stories
- Signatures COMPLETE

8. **NEW BUSINESS**

- DMO
  - Action continue investigation and dialogue
- Succession planning

- Action continue investigation and dialogue
- Strat planning
- Action continue investigation and dialogue
- Country Roads
- Action continue investigation and await proposal
- Bay of Quinte Web site
- OMAFRA – Food Conference Nov 22-23 COMPLETE
- Energy Round Table
- Action - Decline

**8. ROUND TABLE**

**9. ADJOURNMENT**

**CARRIED**

**NEXT MEETING December 5, 2016 9:00 a.m.- 10:30 a.m**