



Communications Committee Agenda

Meeting Date: March 29, 2019

Time: 2 – 4 pm

Location: Township Office

#	Item	Person Responsible	Time
1	Welcome & Call the Meeting to Order (motions needed)	Chair	
2	Declaration of Interest	All	
3	Approval of the Agenda (motions needed)	All	
4	Approval of Minutes Dated: February 22, 2019	All	
5	Business Arising from the Minutes Any feedback from the Spring Newsletter?	Dylinna	
6	Recommendation from Budget & Finance to create some positive messaging to promote registering Dogs	All	
7	Recommendation from EDTAP to create some messaging on Revitalization funding CIP Dylinna to share the guidelines	All	
8	Recommendation from Recreation to create educational messages shared use of Rink (hockey & skating)		
9	Brainstorming Current Communication Avenues	All	10 minutes
10	Council Liaison Update RFP Social Media policy Discussion Training Needs	Reeve Shaw	
11	Updates from Staff H&S policies Committee Application for Review	Dylinna Brock	
12	Discussion promotional items; possible budget?	Reeve Shaw	5 minutes
13	Brainstorming Workplan development	Roxanne	15 minutes
14	New Business		
15	Check In & Closing Motion to Adjourn		

Next Meeting Date: April 26, 2019