

Wollaston Township Economic Development, Tourism & Planning Committee
DRAFT - Minutes
Tuesday 15 January 2019
6:00 - 8:00 pm
Wollaston Township Council Chambers

Attendees: Councillor Jay Morrison, James Woodward, Jane Johnson, Brenda Cosby, Rob Cosby, Karen Challinor

Regrets: Roxanne Lambert, Dylinna Brock

1. Welcome/Introductions

The Committee welcomed Councillor Jay Morrison and shared their enthusiasm for his attendance and support. Each member introduced her/hissself and gave a brief description of their business background and skills being brought to the table.

Discussion regarding the Committee new name, agreed to use the short form EDTAP for the Committee.

2. Approval of the Agenda

1st: James Woodward 2nd:Jane Johnson Motion: Carried

3. Approval of the Minutes from December meeting

With Edit - "Council" instead of "Counsel" in 1st bullet under New Business

With Edit - Discussion to request Council to accept Roxanne Lambert as the EDTAP representative for Wollaston on the NHEDC. Discussion occurred but EDTAP did not pass a motion in the December meeting.

Motion to request Council accept Roxanne Lambert as Wollaston representative on the North Hastings Economic Development Committee.

1st: Jane Johnson 2nd: Brenda Cosby Motion: Carried

Motion to accept the Minutes from the December 2018 meeting.

1st: Jane Johnson 2nd: Brenda Cosby Motion: Carried

4. EDTAP & Council Changes

Next meeting will involve orientation for all members for clarification of the new Committee of the Whole structure at Council. Roxanne Lambert will lead this orientation. Councillor Morrison elaborated on this new structure. New members have requested to join EDTAP and the new members will attend the next meeting. Next meeting date set as 12 March 2019 and will be extended to a 3 hour meeting structure to ensure all foreseen agenda items may be covered. There will not be a February meeting of the EDTAP Committee as all EDTAP members are unable to attend.

5. Update/Review - Strategic Plan 2018-2022

Committee reviewed the Work Plan for the EDTAP Strategic Plan Action Items. Motion to request Council accept the attached Work Plan for EDTAP Strategic Plan Action Items as part of the current Wollaston Township Community-Based Strategic Plan 2018-2022.

1st: James Woodward 2nd Jane Johnson Motion: Carried

6. Update - FICE Debrief with Karen Fischer from OMAFRA

Committee reviewed the FICE Action Plan as prepared by Karen Fischer of OMAFRA and Karen Challinor.

Motion to request Council accept the attached FICE (First Impressions Community Exchange) Action Plan and add it to the EDTAP Strategic Plan Action Items as part of the current Wollaston Township Community -Based Strategic Plan 2018-2022.

1st: Brenda Cosby 2nd James Woodward Motion: Carried

7. NHEDC Update

Briefing Notes provided by Roxanne (attached) were discussed. No actions to be taken at this time.

8. Community Engagement and Collaborative Leadership Webinars

Webinars are available, however Committee agreed to place the “foundation” and get baselines for information for Community engagement. Committee agreed some fundamental steps in the process are missing and need to be put in place as described in the Action Plan/Work Plan for EDTAP as part of the Strategic Plan before community engagement should take place. Hoping the webinars will be offered again in the upcoming years and Committee will take the webinars then and will better serve the Community at that time.

9. New Business

James Woodward suggested Wollaston consider Electronic Vehicle Charging Station to be put in place. This would allow EV to stop in Wollaston to charge vehicles as EV have limited travel distance and require charging to continue on their journey. This would encourage Wollaston Township as a destination for travellers to stop and visit. The exposure on the internet for EV to locate charging stations is extensive and beneficial. Committee agreed the current infrastructure does not support an EV charging station for the Township however, as part of business retention and expansion, as per the Strategic Plan, EV Charging Stations could be promoted to local businesses.

The committee thanked James for his initiative and innovative suggestion.

Next Meeting: Tuesday 12 March 2019 at 6pm - 9pm